

Regular Minutes ~ PEC Meeting --- December 11th, 2007.

In attendance: Fr. Mark Bautista, Trevor Beauchamp, Trudy Desjardine, Tom Devlin, Monique Hardy, Tereen Nootebos, Sandra Parker.

Meeting opened with prayer (Trudy) at 7:20pm.

In Camera session began.

Regular Meeting resumed at 7:45pm.

Review of November 5th, 2007 minutes:

*All past references to the "PAC" must be reverted back to "PTA", as Trevor discovered there are no PACs within the CISVA.

Monique motioned to accept the minutes as amended, seconded by Sandy. All in favour.

Treasurer's Report:

The July-Oct. income statements, as well as the "Budget to Actual" statement (to Oct. 31st), were distributed for discussion; self-explanatory.

Tereen motioned to accept, seconded by Trevor. Motion passed.

Standing Committees:

Maintenance – Walter unable to attend.

PTA- Member Linda Creighton requests that the panorama school photo be taken earlier in the next school year (Sept. 08) to enable its inclusion in the publishing of a fundraising cookbook. Trudy will be considering new photographers for the next school year, and will arrange this earlier date.

-March 1st CCS Auction: the PTA will request parents be more involved in the individual class auction items contributed this year, particularly for the older grades, to enable staff to focus on schoolwork rather than these items.

-The PTA will be working alongside Don (Family Service) to ensure parent volunteerism is consistent, and accountability enforced. More about this at a later date.

Family Service – Don unable to attend.

Pastor's Report:

-Father recommends that classroom blinds be fully closed at night, so as not to entice thieves.

-Father would like to place a "Do not enter" sign at the mouth of the Parish Centre exit, rendering it a ONE WAY/EXIT ONLY. The PEC agrees that the entire school/church parking lot should only be for SINGLE-LANE, ONE-WAY traffic.

Trudy will order an additional school zone sign to be installed closer to the school entrance for better visibility by drivers approaching from 175th Street. Speed is an ongoing problem on 59th Avenue.

Pastor's Report cont'd:

-Winter precautions: Salting and de-icing as well as snow removal is a vital need on the parish and school grounds. Sandy suggested inquiring with nearby schools and churches to see if the person/s they hire could also do our property. Tom will look into finding/hiring someone to maintain this during the cold months.

-Coadjutor Archbishop Michael Miller will be visiting our parish on March 2nd, 2008. He will celebrate the 11am mass and possibly join parishioners at the Pancake Breakfast that follows. Further plans for his visit will be discussed at a later date.

Principal's Report:

Tony Walters is off work due to an Achilles tendon injury, which will require surgery. Anne Macht and Lorraine Hillan will manage the LAC, and Matthew Klaponski will take over Tony's basketball team duties.

Chairperson's Report:

-Trevor attended the CISVA Forum town hall meeting to discuss the "Proposed Compensation Package for CISVA Teachers" on November 21st. A copy of the package was emailed to PEC members for discussion. Those in attendance generally favoured the package, with some teachers from other schools indicating that improvements in benefits are desired. According to current staffing, the salary scale will grow as follows:

	Projected	Projected	Projected
Salary	Salary	Salary	Salary
2007-08	2008-09	2009-10	2010-11
\$713,497	\$770,369	\$806,047	\$843,028
\$ increase	\$56,872	\$35,678	\$36,981
% increase	7.97%	4.63%	4.59%

These figures do not include additions to the benefit plan and represent a significant increase to our school budget over the coming 3 years, which will require more revenue. The traditional sources have been government grants, tuition from families, our international student program and parish subsidies. The PEC will need to explore these and other viable options to meet the eventual new salary agreement.

-A letter was received from a parent concerning the recent Grades 4, 5, 6 & 7 field trip to the Orpheum and the transportation arrangements for it. The letter noted that there were no apparent rules broken but that the busses were full to capacity. It was suggested that in the future, more bus space be booked for such large groups that are traveling longer distances.

-Trevor delivered new CISVA policies 212 & 219 to school bookkeeper, Annette Sturgeon, and posted September and October PEC minutes on the CCS bulletin board.

-After speaking with Associate Superintendent Dan Moric, Trevor discovered that the chairperson is allowed to vote at PEC meetings.

-Also during this discussion, Trevor and Mr. Moric spoke about CCS's Bursary accounts ("School Sisters of Notre Dame", "The Mate Family Trust"):
Only the interests on these funds are used; the rest is rolled over. The PEC was informed that the school is permitted to hold the account (as opposed to the parish holding it), and that the school may top up bursary awards from operating accounts in years where interest income is low.

-Trevor was told CCS has one of the only PTAs in the CISVA. In other schools, PTA work is left to the PECs and staffs.

Co-Chairperson's Report:

-Stump removal is still pending; Fr. has put the sidewalk repair on hold for the time being.

-The Mosquito Teen Detractor is also pending.

-The speed bump has been installed by the Parish Centre exit.

-Gutter cleaning: "Mr. Smith's" came but the gutters were frozen; will come again next Sat. to do the job.

-Tom is dissatisfied with the "CCS United" team name; it seems confusing for a Catholic team to be associated with the word "United" (as in the *United Church*).

-Earthquake survival: Tom is concerned that the students are being taught outdated survival techniques.

-Tree replacement: Rob Van Zanten will be consulted regarding the most appropriate choices for the new trees to be planted on the school grounds.

Meeting ended in prayer (Trudy) at 9:05pm.

Next meeting: Tuesday, January 15th 2008.

*As a rule, PEC meetings will be booked for **every 3rd Tuesday** of the month.