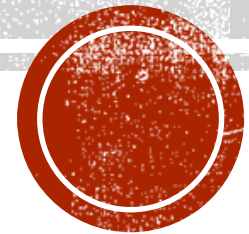


PARENT PARTICIPATION PROGRAM

Welcome Back BBQ 2023

Presenter: Jonie-May Pascual



ABOUT THE PROGRAM

- Our Parent Participation Program helps keep maintenance expenses and tuition fees low
- The purpose of the program is to foster a spirit of community and pride among CCS families
- It provides tangible economic benefits for the school
- It teaches our students the value of community service while contributing to the greater good of our school
- Participating in the program offers families the opportunity to save by not paying the non-participation fee (\$800)



SPECIFICS OF PROGRAM

- Families are asked to complete a minimum of **40** hours per school year
- The school term is June 01, 2023-May 31, 2024
- Hours cannot be carried over to the next year. The school greatly appreciates parents who go beyond the 40 hour commitment
- **6** hours of the 40 must be maintenance hours
- Parents, adult family members and high school aged children can complete hours



HOW TO GET INVOLVED

- Traffic control (Supervising the am traffic in the drop off zone/lane)
- After school supervision at the Parish Centre
- Coaching sporting teams
- Set up and take down of school events
- Volunteering and attending fundraising events
- Joining a committee and attending meetings
- Providing playground supervision at lunch
- Supervising field trips
- Assisting with Sacramental events and end of year parties
- Attending work bees
- Volunteering at the Parish through the various ministries

Plus many more opportunities that come up throughout the year



HOW TO SIGN UP FOR TASKS

- Parents please take individual responsibility for signing up for tasks and keeping track of your hours
- All families will be provided access to the Onvolunteers website in order to sign up for tasks and keep track of hours
- If you do not have access to Onvolunteers.com, please email for assistance
 - Onvolunteers@cloverdalecatholicschool.ca
- Parents should proactively monitor the onvolunteers website for tasks. Most parents will fulfill their hours during the school year with limited summer work available



CONFIRMING TASKS

- Please confirm task attendance by signing in at the school office (white binder on the counter) or signing in on the clipboard by the volunteer vests
- If you complete an Ad hoc task, please enter on the system within one month for the hours to be approved
- If completing a maintenance Ad hoc task, please provide as much detail as possible in the description



NO SHOW POLICY

- If you sign up for a task, we depend on you being there to complete the task
- Our children's safety depends on you, the success of events depends on volunteer attendance and participation
- If you cannot fulfill your assigned task, it is your responsibility to find someone to fill in for you
- If you cannot find a replacement, please withdraw yourself at least 24 hours in advance so the system can repost it
- If there's less than 24 hours, email the coordinator **prior** to the start of the task
- **Emailing after the task is not adequate enough notification, and will be considered a no show
- **This year, CCS will be implementing a no show fee of \$25 per missed shift/volunteer if the family is a no show for the task**
- Parents who do not show up for a task and do not notify the Task coordinator will be given one warning. After 3 no shows, the family will be removed from the program and will have to pay the non-completion fee for their remaining hours



NON COMPLETION FEES

- Parents with incomplete hours by **May 31st** will be required to pay the non completion fee
- The non-completion fee is **\$30 per incomplete hour** and **\$60 per incomplete maintenance hour**
- Example: 10 regular hours short: $\$30 \times 10 \text{ hours} = \300
- 3 hours short of maintenance hours: $\$60 \times 3 \text{ hours} = \180
- Payment is due by **June 11th** by cheque or EFT



OPTING OUT?

- Families, who cannot commit to active involvement in the program may choose the non-participating option. In lieu of participation, the fee is \$800
- But must choose this option at time of registration. Please confirm with the office that you have selected this option and have handed in the correct paperwork/EFT/cheque



SPECIAL EXEMPTION

- Extenuating circumstances, such as health or family situations, may qualify for a partial or full exemption from aspects of the program
- Applications for exemption must be made, in writing, to the Participation Coordinator at the time of registration or immediately when a situation occurs. Exemptions will be evaluated on an individual basis
- Email the parent participation coordinator to discuss this option
- Please note this is only a request and must be approved by the PEC
- Any exemption approved in one school year does not carry forward to the next school year and must be applied for each new school year



FINAL NOTE

- If you have any special skills, ability to procure items for silent/live auctions, business contacts, access to special equipment or ideas for volunteering please, reach out to us!
- Parentparticipation@Cloverdalecatholicschool.ca
- Please add this email to your contacts as I send quarterly emails regarding hours to date and projected amount owing if hours are not completed

